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| logo ETICS transparent7 | **OPERATIONAL DOCUMENT** | **CIG 423****Appendix 4** |
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| **Inspectors Finding/Observation Sheet** **Part 2 and Part 3** |
| ***Important Notice:****All Operational Documents used within the ETICS-CIG-Inspection Scheme are the intellectual property of the ETICS (ETICS European Testing Inspection Certification System | Rue des Deux Églises, 29 | 1000 Brussels | Belgium)  and compiled only to be used in the context of the ETICS-CIG-Inspection Scheme.**These documents are only valid if used by ETICS-CIG-Inspection Scheme-Members and their authorized agents.**Any use of these documents, in full or partial such as extract of wording, tables, etc.,  by Non- ETICS-CIG-Inspection Scheme-Members is prohibited.**Should any organization seeking the use of these documents, in full or partial such as extract of wording, tables, etc., the ETICS-Office is to be contacted, and permission is to be received prior to the use.”* |
| Approved by: | Full Members of CIG Inspection Scheme | No. of pages: 2 |
| Date of issue: | April 2025 |  |
| Supersedes: | OD CIG 023 Appendix 4 – April 2019 |  |

*NOTE:*

*Inspectors Finding/Observation Sheet Part 2 and Part 3 might be used individually or combined.*

*Front Pages only for document control and shall be excluded from numbering and actual Inspectors Finding/Observation Sheet.*

This document contains:

* *Inspectors Finding/Observation Sheet Part 2 - This part shall be filled by the Factory/Licence Holder ONLY if requested by the Certification Body*
* *Inspectors Finding/Observation Sheet Part 3 - This part shall be filled by the Certification Body*
* *Note: Inspectors Finding/Observation Sheet Part 1 is only available as integral part of OD CIG 423 – Factory Inspection Report.*

**Inspectors Finding/Observation Sheet (Part 2)**

**This part shall be filled by the Factory/Licence holder ONLY if requested by the Certification Body**

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| **Reference number of the body that carried out the inspection:***(see factory inspection report)* |
| **Date of inspection:***(see factory inspection report)* |
| **Factory registered name and Factory Location:** |
| **Related to Finding/Observation Sheet No.:       of** |
| **Additional Information (if applicable):** |

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| Root Cause Analysis:      |
| Corrective Action:      |
| For objective evidence the following documents are attached:                          |
| Date of implementation:       | Factory/Licence Holders representative:           Date Name Signature |

**Inspectors Finding/Observation Sheet (Part 3)**

**This part shall be filled by the Certification Body**

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| **Reference number of the body that carried out the inspection:*****(see factory inspection report)*** |
| **Date of inspection:*****(see factory inspection report)*** |
| **Factory registered name and factory location:** |
| **Related to Finding/Observation Sheet No.:       of** |
| **Additional Information (if applicable):** |

|  |  |  |  |
| --- | --- | --- | --- |
| Root Cause Analysis accepted | YES[ ]  | NO[ ]  |  |
| Corrective Action accepted | YES[ ]  | NO[ ]  |  |
| Objective Evidence received and accepted | YES[ ]  | NO[ ]  | N/A[ ]  |
| Date of implementation accepted | YES[ ]  | NO[ ]  |  |
|  | Certification Bodies representative:           Date Name  |